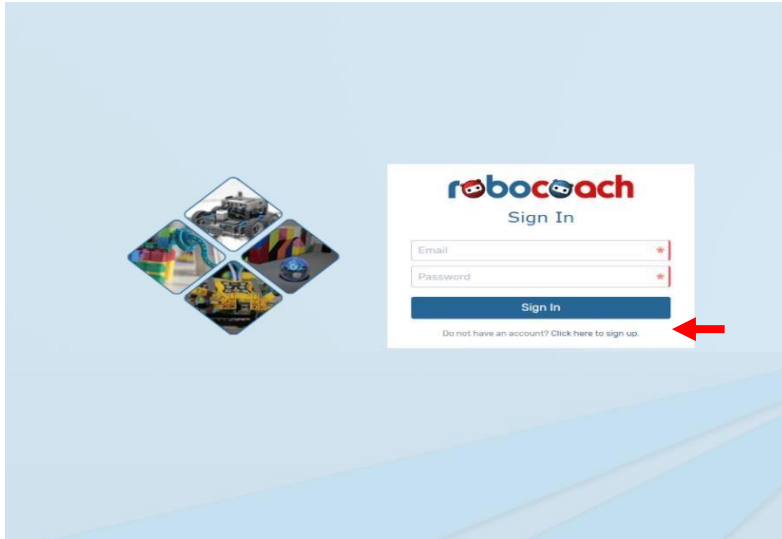# robocoach Course Registration Portal Guidelines

Type the following URL to enter our robocoach Course Registration Portal:
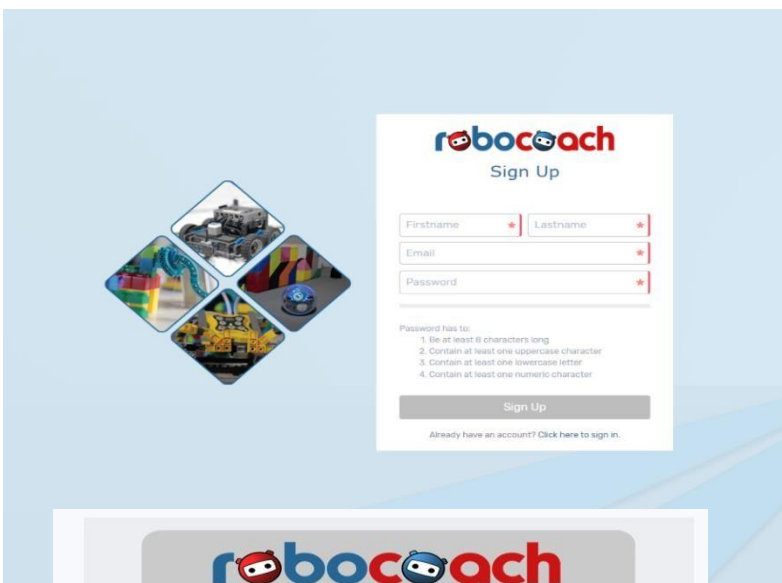https://robobook.robocoach.com.mt/

Home Page

Login Page (For existing users)

Click here to sign up (For new users) as indicated by arrow.

Sign up

Please fill in the required details and click on sign up once complete.

An email will be sent to the listed email.

Once you receive this email you can then verify your email account. (Please check spam/junk box if not found in your inbox)

When clicking on **Verify Email Account** (Highlighted in blue) you will be directed to our Course Registration Portal.

Course Registration Portal Personal Details

Personal Details window will pop up to fill in the required details in order to set up your account and hit save when ready.

Course Registration Portal Dashboard

Once completed you will then be to see our dashboard.

Important next step is to add a dependent (child/children) to your account.

Add Dependant

In order to add a dependant you will have to click on **My Dependents** (Left side panel) and then click on **Add Dependant** (Top Right)

Add Dependant Details

Fill in the dependant details and click **Save** when ready.

Once this stage is completed you can then view our selection of courses.

yright © roboBook by AGConsulta

Courses & Sessions

Click on the **For Kids** option (Left side panel) in order to see all our available courses.

Click on the **For Kids** section to view all courses.

You can Filter the selection by course type, Institution or Course Mode to refine the selection.

Register for the course

Once you click on the desired course you will see all the details pertaining to this course including course start and end dates.

Click on **Register** to enroll your dependant.

Fill in the necessary information and **Submit Registration.**

Once your registration is complete, you will get a registration reference and payment details. This information can also be seen in my courses section.

When you close this window you can find registered courses in **My courses** side panel.

Click on 👁 to view all the details of this course.

Payment information can be seen when you click on **View Payment Information** button**.**

Please Note: Once you have sent your payment please allow enough processing time in order to see the status as Paid.
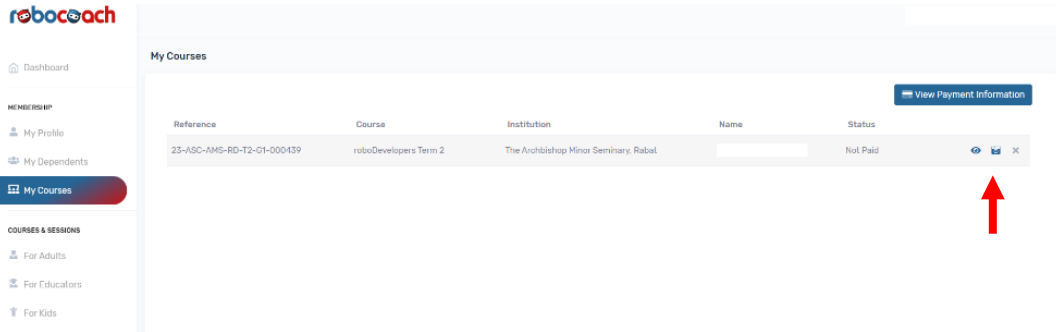
Photos of the ongoing activities can be seen by clicking on this icon to view. These photos will be visible once the course begins.